

UNIVERSITI TUNKU ABDUL RAHMAN
LEE KONG CHIAN FACULTY OF ENGINEERING AND SCIENCE (LKC FES)
EXTERNAL REVIEW PANEL (ERP) SITE VISIT
PROPOSED SCHEDULE: 14 & 15 NOVEMBER 2017

DOCTOR OF PHILOSOPHY (ENGINEERING)
MASTER OF ENGINEERING SCIENCE

DATE	TIME	ACTIVITY	PERSONS INVOLVED	ROOM
Day 1 14 Nov 2017 (Tuesday)	8.30 am	Arrival of ERP	<u>ERP for Doctor of Philosophy (Engineering)</u> 1. Dr Soh Chit Siang (Chairperson) 2. Prof Dr Wong Eng Kiong 3. Dr Loh Siu Hong 4. Ms Wan May Foong (DQA – Secretary) <u>ERP for Master of Engineering Science</u> 1. Dr Lau Lee Chung (Chairperson) 2. Ir Assoc Prof Dr Satesh N Namasivayam 3. Dr Leong Kah Hon 4. Ms Jayalechumi Gunasegaran (DQA – Secretary)	Meeting Room - KB803, Level 8, KB Building
	8.30 – 8.45 am	Co-ordination Meeting of ERP	8 (ERP + DQA)	Meeting Room - KB803, Level 8, KB Building
	8.45 – 9.45 am	Opening Meeting (a) Introduce Assessors by DQA (b) Introduce LKC FES members by Dean & Overview of UTAR (c) Briefing by HoP on: <ul style="list-style-type: none"> • PhD (Eng) programme & Summary of the SAR • MEngSc programme & Summary of the SAR (d) Q & A Session	<u>Total = 16 persons*</u> 8 – 6 ERP + 2 DQA 1 - Prof Dr Faidz bin Abd Rahman (Director, IPSR) 5 – LKC FES <ol style="list-style-type: none"> 1. Prof Ir Dr Goi Bok Min (Dean) 2. Dr Yong Thian Khok (DD) 3. Dr Ezra Morris Abraham Gnanamuthu (HoP) 4. Dr Tee Yee Kai (SAC-PhD (Eng) & MEngSc) 5. Dr Tioh Ngee Heng (SAC-PhD (Eng) & MEngSc) 1 – Ms Loh Siaw Yien (Director, DQA) 1 – FGO Cik Norhidayah Binti Nazari (SAC – PhD (Eng) & MEngSc Secretary)	Meeting Room - KB803, Level 8, KB Building
	9.45 – 10.00 am	Break		Meeting Room - KB803, Level 8, KB Building
	10.00 – 11.30 am	PhD (Eng) & MEngSc: Meeting between ERP and SAC	1. 6 ERP (PhD (Eng) & MEngSc) + 2 DQA 2. Dr Ezra Morris Abraham Gnanamuthu (HoP, SAC-PhD (Eng) & MEngSc) 3. Dr Tee Yee Kai (SAC-PhD (Eng) & MEngSc) 4. Dr Tioh Ngee Heng (SAC-PhD (Eng) & MEngSc)	Meeting Room - KB803, Level 8, KB Building

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DATE	TIME	ACTIVITY	PERSONS INVOLVED	ROOM
	11.30 am – 12.30 pm	PhD (Eng) & MEngSc: Campus Tour **	8 (ERP + DQA) Led by : Dr Ezra Morris Abraham Gnanamuthu Dr. Lim Jee Hock	Meeting Room - KB803, Level 8, KB Building
	12.30 – 1.30 pm	Lunch		Meeting Room - KB803, Level 8, KB Building
	1.30 – 3.00 pm	Meeting between ERP and Lecturers	Doctor of Philosophy (Engineering) • Lecturers who teaching the compulsory/core courses • Supervisors (for thesis)	MIMOS Lab - KB802, Level 8, KB Building
			Master of Engineering Science • Lecturers who teaching the compulsory/core courses • Supervisors (for dissertation)	Meeting Room - KB803, Level 8, KB Building
	3.00 – 4.30 pm	Meeting between ERP and Students	Doctor of Philosophy (Engineering) • 10 selected students #	MIMOS Lab - KB802, Level 8, KB Building
			Master of Engineering Science • 10 selected students #	Meeting Room - KB803, Level 8, KB Building
	4.30 pm	Return to Hotel	ERP	
		End of Day 1		

**** Campus Tour**

- Lecture rooms, tutorial rooms, computer laboratories, etc.
- Division of Examination, Awards and Scholarships (DEAS)
- Library

Number of students required as below:

- Comprising students from different year/trimester of study and academic performance (good, medium and weak categories)
- A balanced /good composition of ethnic and gender

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DATE	TIME	ACTIVITY	PERSONS INVOLVED	ROOM
Day 2 15 Nov 2017 (Wednesday)	8.30 am	Arrival of ERP	<u>ERP for Doctor of Philosophy (Engineering)</u> 1. Dr Soh Chit Siang (Chairperson) 2. Prof Dr Wong Eng Kiong 3. Dr Loh Siu Hong 4. Ms Wan May Foong (DQA – Secretary) <u>ERP for Master of Engineering Science</u> 1. Dr Lau Lee Chung (Chairperson) 2. Ir Assoc Prof Dr Satish N Namasivayam 3. Dr Leong Kah Hon 4. Ms Jayalechumi Gunasegaran (DQA Secretary)	Meeting Room - KB803, Level 8, KB Building
	8.30 – 10.00 am	Examination of documents by ERP	3 ERP (PhD (Eng)) + 1 DQA	Meeting Room - KB803, Level 8, KB Building
			3 ERP (MEngSc) + 1 DQA	Meeting Room - KB803, Level 8, KB Building
	10.00 – 10.15 am	Break		Meeting Room - KB803, Level 8, KB Building
	10.15 – 12.30 pm	Examination of documents by ERP	3 ERP (PhD (Eng)) + 1 DQA	Meeting Room - KB803, Level 8, KB Building
			3 ERP (MEngSc) + 1 DQA	Meeting Room - KB803, Level 8, KB Building
	12.30 – 1.30 pm	Lunch		Meeting Room - KB803, Level 8, KB Building
	1.30 – 2.30 pm	Preparation of External Review Panel Report (ERPR)	3 ERP (PhD (Eng)) + 1 DQA	Meeting Room - KB803, Level 8, KB Building
3 ERP (MEngSc) + 1 DQA			Meeting Room - KB803, Level 8, KB Building	

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DATE	TIME	ACTIVITY	PERSONS INVOLVED	ROOM
	2.30 – 3.30 pm	Exit Meeting	Total = 17 persons* 8 – 6 ERP + 2 DQA 1 – Prof. Ir. Dr. Ewe Hong Tat (VP (IAD)) 1 - Prof Dr Faidz bin Abd Rahman (Director, IPSR) 5 – LKC FES 1. Prof Ir Dr Goi Bok Min (Dean) 2. Dr Yong Thian Khok (DD) 3. Dr Ezra Morris Abraham Gnanamuthu (HoP) 4. Dr Tee Yee Kai (SAC-PhD (Eng) & MEngSc) 5. Dr Tioh Ngee Heng (SAC-PhD (Eng) & MEngSc) 1 – Ms Loh Siaw Yien (Director, DQA) 1 – FGO Cik Norhidayah Binti Nazari (SAC – PhD (Eng) & MEngSc Secretary)	Meeting Room - KB803, Level 8, KB Building
	3.30 pm	Return	ERP	
		End of Day 2		