

<b>Universiti Tunku Abdul Rahman</b>			
Guideline Title : <b>FINAL YEAR PROJECT RULES AND REGULATIONS</b> <b>(For Project I/II)</b>			
Guideline Number : <b>GD-FES-DIECS- FYP-001</b>	Rev No: 1	Effective Date: 29 May 2016	Page No: 1

### **Project I (UECS3583)**

1. Students must submit the following items (for grading) on the day of submission:
  - i. Final proposal report (2 copies) (comb-bound)
  - ii. Turnitin report (first page only) showing overall similarity index of 20% and below
  - iii. Originality report with supervisor's signature and comment

Failure to submit any of the above items or non-fulfillment of the overall similarity index criteria is considered incomplete submission.

2. A student who has incomplete submission on the day of submission is allowed to resubmit within the stipulated time. However, 5 marks will be deducted for late submission.
3. If there is no submission or resubmission within the stipulated time, the student will be considered to have failed Project I and will be given "F" grade. The student will not be allowed to perform oral presentation and will have to repeat the course.
4. The oral presentation must be conducted within the stipulated time.
5. A student who has fulfilled the submission requirements but does not performed the oral presentation will be considered to have failed Project I and will be given "F" grade. The student will have to repeat the course.
6. A student who fails the Project I course (with less than 50% in the final marks) will have to repeat the Project I course.

### **Project II (UECS3596)**

1. Students must submit the following items (for grading) on the day of submission:
  - i. TWO (2) copies final report (comb-bound)
  - ii. ONE(1) CD containing the report file in PDF format and zipped appendices (if applicable) attached to hard copy report for supervisor
  - iii. Turnitin report (first page only) showing overall similarity index of 20% and below
  - iv. Originality report with supervisor's signature and comment
  - v. FYP poster (in week-11)

Failure to submit any of the above items or non-fulfillment of the overall similarity index criteria is considered incomplete submission.

2. A student who has incomplete submission on the day of submission is allowed to resubmit within the stipulated time. However, 5 marks will be deducted for late submission.
3. If there is no submission or resubmission within the stipulated time, the student will be considered to have failed Project II and will be given “F” grade. The student will not be allowed to perform oral presentation and will have to repeat the course.
4. The oral presentation must be conducted within the stipulated time.
5. A student who has fulfilled the submission requirements but does not perform the oral presentation will be considered to have failed Project II and will be given “F” grade. The student will have to repeat the course.
6. A student who fails the Project II course (with less than 50% in the final marks) will have to repeat the Project II course.
7. Student must submit the following items (for library safe keeping) on the day of submission:
  - i. Final report (1 copy) (corrected soft-bound copy with beige cover)
  - ii. 1 CD containing the report file in PDF format, zipped appendices (if applicable) and Turnitin report complete document
  - iii. Permission sheet with signature
  - iv. Turnitin report (first page only) showing overall similarity index of 20% and below
  - v. Originality report with supervisor’s signature and comment
  - vi. Copies of reports containing comments from supervisor and moderator
  - vii. Lab declaration form (including claim forms, loan/reimbursement items: to be checked with LMSA)

Failure to submit any of the above items or non-fulfillment of the overall similarity index criteria is considered incomplete submission.

8. A student who has incomplete submission on the day of submission is allowed to resubmit within the stipulated time. However, 5 marks will be deducted for late submission.
9. If there is no submission or resubmission within the stipulated time, the student will be considered to have failed Project II and will be given “F” grade.

### **Final Year Project - Project I (UECS3583) and Project II (UECS3596)**

1. All announcements pertaining to the Final Year Project will be posted on Lee Kong Chian Faculty of Engineering and Science (LKCFES) website under Final Year Project (FYP) in the Department of Internet Engineering and Computer Science. Students are advised to visit this site regularly for updates.
2. A student who has any queries/problems should contact the Final Year Project Coordinator or Head of Department.