

**Letter of Undertaking & Indemnity for UTAR Given By Student**

Date: .....

Deputy Dean (Student Development & Industrial Training)  
Lee Kong Chian Faculty of Engineering and Science  
Universiti Tunku Abdul Rahman  
Jalan Sungai Long, Bandar Sungai Long, Cheras  
43000 Kajang, Selangor

Dear Sir

**INDUSTRIAL TRAINING UNDERTAKING AND INDEMNITY**

I, ..... NRIC No ..... Student ID No. ....  
.....am pursuing a Course of Study .....  
Year & Semester..... refer to the industrial training as stated in the Letter of Offer by  
the Company (hardcopy of the Letter of Offer shall be forwarded to Faculty).

I, hereby declare and agree to abide by the University’s terms and conditions for industrial training,  
including but not limited to:-

- 1) to further declare and confirm that the University shall not be held responsible in the event of any misfortune or accidents and/or personal injuries whether fatal or otherwise involving me.
- 2) shall undertake full responsibility of all the consequences should any other person or body suffer such accidents and/or personal injuries and/or damage to property as a result of my negligent act or omission during the course of industrial training.
- 3) shall indemnify and keep indemnified the University against any liability, demand, claim, loss or lawsuit in respect of personal injuries to me and/or to anybody and/or property damage arising out of or caused by my negligent act or omission during the course of industrial training.
- 4) shall undertake to uphold the good name of the University and abide by the code of conduct of the University, the Company, the industry and any other relevant rules and regulations at all times during the course of my industrial training. I shall not hold the University responsible for my misconduct or wrong doing at all times during the course of my industrial training.
- 5) to further undertake not to breach the terms and conditions of the contract for industrial training between myself and the Company.

I hereby acknowledge and confirm that I have been cautioned to obtain additional insurance coverage for the current Group Personal Accident (for students) Insurance and to obtain the necessary insurance coverage for Medical, Hospitalization and Surgical and Personal Liability Insurance coverage for any accidents or personal injuries or perils or losses or damage caused to persons or body or property during the period of the industrial training.

I further declare that I shall obtain, maintain and keep these insurance policies valid throughout the period of the industrial training.

Yours sincerely

.....  
(Student’s Signature)

Name : .....

Contact Address : .....

.....

.....

Contact Phone No. : .....

Email : .....

Enclosure: (Offer Letter/Reply Slip)

**Letter of Undertaking & Indemnity for UTAR Given By Parents/ Guardian**

Date: .....

Deputy Dean (Student Development & Industrial Training)  
Lee Kong Chian Faculty of Engineering and Science  
Universiti Tunku Abdul Rahman  
Jalan Sungai Long, Bandar Sungai Long, Cheras  
43000 Kajang, Selangor

Dear Sir

**INDUSTRIAL TRAINING UNDERTAKING AND INDEMNITY**

We, .....the parents/guardian of  
..... refer to the industrial training as stated in the Letter of Offer by  
the Company.

We, the undersigned parents/guardian shall ensure that our son/daughter shall abide by the  
University’s terms and conditions for industrial training, including but not limited to:-

- 1) hereby declare and confirm that the University shall not be held responsible in the event of  
any misfortune or accidents and/or personal injuries whether fatal or otherwise involving  
our son/daughter.
- 2) shall undertake full responsibility of all the consequences should any other person or body  
suffer such accidents and/or personal injuries and/or damage to property as a result of our  
son/daughter’s negligent act or omission during the course of industrial training.
- 3) shall indemnify and keep indemnified the University against any liability, demand, claim,  
loss or lawsuit in respect of personal injuries to our son/daughter and/or to anybody and/or  
property damage arising out of or caused by our son/daughter’s negligent act or omission  
during the course of industrial training.
- 4) shall ensure that our son/daughter uphold the good name of the University and abide by  
the code of conduct of the University, the Company, the industry and any other relevant  
rules and regulations at all times during the course of industrial training.
- 5) further confirm that the University shall not be held responsible for our son/daughter  
misconduct or wrong doing at all times during the course of industrial training.
- 6) shall ensure that our son/daughter shall not breach the terms and conditions of the contract  
for industrial training.

We, hereby acknowledge and confirm that we have been cautioned to obtain additional insurance  
coverage for the current Group Personal Accident (for students) Insurance and to obtain the  
necessary insurance coverage for Medical, Hospitalization and Surgical, and Personal Liability  
Insurance coverage for any accidents or personal injuries or perils or losses or damage caused to  
persons or body or property during the period of the industrial training.

We, the undersigned parents/guardian further declare that we shall obtain, maintain and keep  
these insurance policies valid throughout the period of the industrial training.

Yours sincerely

.....  
Parents'/Guardian’s Signature  
Name of Parents : .....  
Name of Guardian : .....  
Contact Phone No : .....  
Contact Address : .....  
.....