



## LKC FES INDUSTRIAL TRAINING PRE-REGISTRATION FORM

Student ID	
Student Name	
Programme	
Contact No.	
Email Address	
Intake	
Current Year/Trimester	
Latest GPA	
Latest CGPA	
Total Credit Hours Earned	

**Note:** Students who wish to go for industrial training **MUST PRE-REGISTER** with your IT Coordinator. The due date for this form submission is by Friday of Week 3.

*Tick in the appropriate boxes for Industrial Training Pre-registration.*

I fulfilled all the Industrial training requirements:

- NO  
 YES

I intent to go oversea for internship:

- NO  
 YES (Please state the country):

Internship is my last course before graduation:

- NO  
 YES (Please state the reason):

Industrial training placement (*refer the flowchart of placement SOP for details*):

- I want the Faculty to arrange my industrial training placement for **UITCPs**. The **Faculty's Industrial Training Committee reserves the full right to decide on the final placement**. The Faculty's decision is final. If I do not agree to the arrangement finalized by the Committee and the matter cannot be resolved between the Committee and me, then I will have to postpone my Industrial Training to next year. The selection of the location for UITCPs Company are as:

Location 1	
Location 2	
Location 3	

*\*For UITCPs placement, student must send a resume to IT coordinator upon the submission of this form. Those without or inappropriate resume after deadline will be considered as incomplete submission.*

- I will work out my own placement with the assistance of the Faculty's Industrial Training Committee. The **Faculty's Industrial Training Committee reserves the full right to decide on the final placement**. The Faculty's decision is final.

**Declaration:**

- I have already read and understood all the requirements and procedures of industrial training.
- I will adhere to the rules & regulations in University IT Manual and set by Faculty.
- Without appropriate placement, complete forms or following the SOP, FGO will restrict me from registering this subject.

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*Student's Name, Signature & Date*