

## IMPORTANT

Please read  
before you continue...

To achieve a better grade (A-/A/A+), ensure that

- The report is free from spelling and grammatical errors (No obvious lapses in punctuation / grammar / spelling)
- The report is free from formatting and referencing errors (Report format is always consistent including heading styles, fonts, margins, blank space, captions, etc.)
- The report is well structured and well written
- Comments are addressed appropriately
- Errors are corrected



**Universiti Tunku Abdul Rahman**  
**Lee Kong Chian Faculty of Engineering and Science**  
**Final Year Project**

### Marking Rubrics

#### Progress Report

		Maximum Marks	Criteria	CO	Unacceptable (0)	Poor (1)	Marginal (2)	Average (3)	Good (4)	Excellent (5)
Introduction	16	4	Identification of the problem	2	Problem area not discussed	Poor description of problem area	Problem area is quite clearly stated	Problem area is correctly identified, well formulated	Problem area is explicitly identified, described and analyzed	Problem area is very clearly stated, analyzed in depth, covering dependencies and inter-relationships with other problems
		8	Definition of aims and objectives	1	Aims and objectives not provided	Unclear or vague aims and objectives provided	General aims and objectives provided	General aims and objectives are well defined	Specific aims and objectives are clearly formulated and obviously derived from the provided introductory section	Specific aims and objectives, which are obviously and unquestionably derived from the identified problem area in introductory section, are explicitly and clearly defined
		4	Overview of project	6	Not provided	Overview is provided which is hard to understand or lacking important details	Overview lacks important details in some areas	A simple and clear overview of the project	Detailed, clearly written and structured project overview	Project overview of exemplary structure with clear coverage of all relevant aspects
		12	Review of research topic	1	No review of research topic	Poor review of very few sources which is off topic	Limited review with few sources or a review which is partly off topic	Sufficient review with mostly relevant and reliable sources	Adequate review with closely relevant, reliable and reputable sources	A comprehensive review covering a large number of relevant sources which are well linked and described in relation to the project scope

Literature Review	48	12	Analytical and Critical thinking	2	No analysis of information/data is evident and no attempt to critically discuss the literature review.	Poor analysis of sources is evident and poor attempt to critically discuss the literature review.	Sources are quite sufficiently analyzed and limited attempt to critically discuss the literature review.	Sources are evaluated quantitatively or qualitatively and moderate attempt to critically discuss the literature review.	Sources are evaluated quantitatively or qualitatively, discussed in-depth and backed by experts' opinion and good attempt to critically discuss the literature review and highlight the current gaps in related research.	Various sources are reviewed in depth, all relevant and necessary aspects discussed and /or evaluated, and experts' opinion analyzed and clear and good attempt to critically discuss the literature review and highlight the current gaps in related research.	
		12	Structure and coherence of literature review	6	No noticeable structure is evident	Poor structure; no clear relationship between sections of the review	Quite clear structure, but not all sections follow a natural or logical order	Well structured literature review where sections are well connected	A clear structure is obvious, which allows a reader to see relationships and transition between different sections; the review content is complete	The structure of the review is very clear which expands a reader's deeper understanding of the topic; the content is arranged in unquestionable logical order	
		12	References	7	No references provided	No relevant references provided	Limited references, with questionable quality or relevance	Sufficient number of relevant and reliable references	Large number of relevant and reputable references	Huge number of relevant, cutting edge and wide variety of reputable references	
Methodology & Project Management	20	8	Methodology of the project**	3	No description of project's methodology	Incomplete description of methodology and not aligned with the objectives	Quite sufficient description of methodology and somewhat aligned with the objectives	Methodology is well described providing basic information to carry out a project and aligned with the objectives	Methodology is clearly described providing all necessary information to carry out a project and reproduce the results and clearly aligned with the objectives	Methodology is described in very clear unquestionable manner to provide all necessary details to repeat it and obtain reproducible results and completely aligned with the objectives	
		12	Planning and managing of project activities	8	No evidence of project planning	Planning or resource allocation is poor and obviously insufficient	Main tasks are identified, but resource (time, cost, material etc.) allocation is insufficient	Main tasks are well identified and resources (time, cost, material etc.) allocated	All tasks are clearly identified and explained; necessary resource (time, cost, material etc.) allocation is clearly justified; all planned tasks/items are achieved timely	All tasks are clearly identified and well explained; all necessary resources (time, cost, material etc.) are allocated and clearly justified; all planned tasks/items are achieved as planned and successfully	
Report Quality	16	8	Language: grammar and style	6	Numerous grammatical or spelling errors are present which cause most part(s) of the report to be incomprehensible	Many obvious grammatical or spelling errors are present which negatively affect understandability of the report	Some obvious grammatical or spelling errors are present which affect understandability of the report	Few grammatical or spelling errors can be found which does not significantly affect the report's quality	A very few grammatical or spelling errors can be found which does not affect the report's quality	No grammatical or spelling errors	
		8	Citation of various sources	5	No citation or uses material from other sources without citation	Numerous citation and/or bibliography errors	Some of the citations and bibliography are correct, with a couple of major errors	Most of the citations and bibliography are correct, with a couple of minor errors	All citations and bibliography are shown according to the guidelines with very few minor inaccuracies	All citations and bibliography are shown exactly according to the guidelines, with no errors	
		<b>100</b>	<b>100</b>								

\*\* Methodology of the project - If project's research field/area requires the use of certain standards, this criteria should also be used to indicate the appropriate use of such standards.

#### Oral Presentation Part 1

	Maximum Marks	Criteria	CO	Unacceptable (0)	Poor (1)	Marginal (2)	Average (3)	Good (4)	Excellent (5)
yle	20	Structure and attractiveness of presentation	6	No indication of any structure	A disjointed presentation which is out of logical order	Poorly structured presentation with erratic topical shifts and jumps	Well structured presentation which provides good understanding of the project	A clearly structured presentation which enhances understanding of the project and engages an audience	An outstanding presentation of smooth unquestionable structure and engaging content that captures audience

Presentation Skill & St	52	16	Preparedness and confidence	6	Presenter does not make eye contact, mumbles or presentation or is interrupted in some major way due to lack of preparation	Presenter does not make eye contact, is hard to hear, or constantly interrupts the presentation himself/herself	Poor eye contact with audience, voice not very clearly heard, some minor interruptions to the presentation	Good interaction with audience, clear-voiced presentation, with no interruptions	Presenter speaks with confidence in clear loud voice and captures audience's attention	Very confident presenter who speaks and holds himself/herself as a professional, completely capturing audience's attention	
		16	Use of presentation tools and visual aids	6	No presentation tools and/or visual aids used	Very minimal use of presentation tools and/or aids, distracts audience or confuses understanding of the presentation	Presentation tools and/or aids add no value to understanding of the presentation	Presentation tools and/or aids are used appropriately	Creative presentation tools and/or aids are used that highlight the quality and audience's interest to the presentation	Novel, unusual, very creative presentation tools used which captures audience's attention and enhances understanding of the presentation	
Q&A	48	24	Quality of provided answers	6	Unable to answer question(s)	Out-of-topic or evasive answers to questions	Partly appropriate answers to questions	Concise answers provided	Detailed straight to the point and yet succinct answers provided	Thorough, well elaborated and very convincing answer provided	
		24	Attitude and composure	6	Loses composure during the Q&A session	Visibly downcast, upset, or distracted during the Q&A session	Attentive when taking and answering questions	Attentive and adequately responsive when taking and answering questions	Calm, clear and confident when taking and answering questions	Impressive composure as of a professional speaker when taking and answering questions	
		<b>100</b>	<b>100</b>								

### Final Report

	Maximum Marks	Criteria	CO	Unacceptable (0)	Poor (1)	Marginal (2)	Average (3)	Good (4)	Excellent (5)	
Abstract	4	4	Overview of the project	6	Not provided	Description of the project is hard to understand or misses out significant information	Overly long, or a disjointed abstract which is not by itself sufficient to describe the entire project	Summarizes the project well that enables to understand the project's scope	Clearly written description of the project which can both stand alone and provide insight into the significance of various aspects of the project; Background, purpose (objectives), methodology, results and concluding remarks are available in the abstract	Impressive, thorough and clearly composed overview of the project which raises no questions from a reader; Background, purpose (objectives), methodology, results and concluding remarks are available in the abstract
Introduction	4	4	Problem identification and formulation of project aims and objectives	2	No problem identification/area, aims and objectives provided	Unclear or vague statements regarding problem area and/or aims and objectives	Problem area, aims and objectives are quite clearly stated	Problem area, aims, and objectives all well formulated	Problem area, aims, and objectives are clearly formulated and explicitly described	Problem area, aims, and objectives are perfectly formulated, analyzed and evaluated
Literature Review	16	4	Review of research topic	1	No review of research topic	Poor review of very few sources which is off topic	Limited review with few sources or a review which is partly off topic	Sufficient review with mostly relevant and reliable sources	Adequate review with closely relevant, reliable and reputable sources	A comprehensive review covering a large number of relevant sources which are well linked and described in relation to the project scope
		4	Critical Investigation	4	No investigation done with the presented information/data and no attempt to critically discuss the literature review.	Poor investigation of information/data collected from sources and poor attempt to critically discuss the literature review.	Sufficient investigation of information/data collected from sources and limited attempt to critically discuss the literature review.	Sources are evaluated quantitatively or qualitatively with an attempt to provide suitable conclusion on the information/data collected from sources and moderate attempt to critically discuss the literature review.	Sources are evaluated quantitatively or qualitatively, discussed in-depth and backed by experts' opinion; provided appropriate conclusion on the information/data collected from sources and good attempt to critically discuss the literature review and highlight the current gap in related research	Various sources are reviewed in depth, all relevant and necessary aspects discussed and /or evaluated, experts' opinion analyzed, and provided strong conclusion on the information/data collected from sources and clear and good attempt to critically discuss the literature review and highlight the current gaps in related research.

		4	Structure and coherence of literature review	6	No noticeable structure is evident	Poor structure; no clear relationship between sections of the review	Quite clear structure, but not all sections follow a natural or logical order	Well structured literature review where sections are well connected	A clear structure is obvious, which allows a reader to see relationships and transition between different sections; the review content is complete	The structure of the review is very clear which expands a reader's deeper understanding of the topic; the content is arranged in unquestionable logical order
		4	References	7	No references provided	No relevant references provided	Limited references, with questionable quality or relevance	Sufficient number of relevant and reliable references	Large number of relevant and reputable references	Huge number of relevant, cutting edge and wide variety of reputable references
Methodology & Project Management	16	4	Methodology of the project**	3	No description of project's methodology	Incomplete description of methodology and not aligned with the objectives	Quite sufficient description of methodology and somewhat aligned with the objectives	Methodology is well described providing basic information to carry out a project and aligned with the objectives	Methodology is clearly described providing all necessary information to carry out a project and reproduce the results and clearly aligned with the objectives	Methodology is described in very clear unquestionable manner to provide all necessary details to repeat it and obtain reproducible results and completely aligned with the objectives
		4	Planning and managing of project activities	8	No evidence of project planning	Planning or resource allocation is poor and obviously insufficient	Main tasks are identified, but resource (time, cost, material etc.) allocation is insufficient	Main tasks are well identified and resources (time, cost, material etc.) allocated	All tasks are clearly identified and explained; necessary resource (time, cost, material etc.) allocation is clearly justified; all planned tasks/items are achieved timely	All tasks are clearly identified and well explained; all necessary resources (time, cost, material etc.) are allocated and clearly justified; all planned tasks/items are achieved as planned and successfully
		8	Problem solving	4	Main tasks, difficulties and problems are not mentioned; no attempts made to solve a complex problem	Serious difficulties and problems listed, but no attempt at solutions	Difficulties and problems briefly mentioned, with a brief description of attempted solutions	Difficulties and problems well described; a detailed description of adequate solutions provided	Difficulties and problems clearly described; an optimal solution is explicitly described and investigated appropriately	Difficulties and problems are described in very clear manner; the best solution to a problem is described accurately and verified thoroughly
Results & Discussions	44	12	Analysis and interpretation of results	4	No analysis or interpretation done	Insufficient analysis or interpretation done	Basic analysis and interpretation done	Sufficient analysis and interpretation of results shows sufficient competency in the subject area	Detailed in-depth analysis and interpretation of results shows strong competency in the subject area; analysed the discrepancy between theoretical and experimental results (if applicable); The analysis is consistent with the research objectives set.	Very detailed and in-depth analysis and interpretation of results done which greatly expands reader's understanding of their significance as well as influencing factors; detailed explanation on the discrepancy between theoretical and experimental results provided (if applicable); The analysis is consistent with the research objectives set.
		12	Solution to a complex problem	3	No solution shown or no attempt at finding a solution	Attempted solution do not actually achieve the defined project objectives or resolve the problem	Proposed solution achieves some of the project objectives or partially resolves the problem	Proposed solution achieves most of the project objectives or resolves the problem adequately	Proposed solution achieves every project objective or provides an optimal solution to the problem	Proposed solution achieves all project objectives or provides the best solution to the problem
		12	Presentation and explanation of results	6	Presentation is very confusing; no explanation of results	Overuse of area-specific jargon or misusing area-specific terms while presenting results, making them hard to understand; insufficient explanation of results	Results are understandable to those familiar with the subject area; inadequate explanation of results	All results presented in an organized manner supported by substantial explanation	All results presented in a clearly organized manner with a detailed explanation of results and very good discussion how each project objective is achieved	Results are extremely well organized, presented and explained in depth, including discussion of the complexities involved and how each project objective is achieved
		8	Reproducibility/reliability of results	5	Clearly misleading or improbable claims made about results	Unverified claims made about results	Some results are improbable; least/weak attempt made to justify results using data and/or documentation	Results are consistent and convincing	Results are thoroughly supported and related to other sources to verify their reliability and authenticity	Very thoroughly supported results of strongly proven unquestionable reliability, authenticity

Conclusion & Recommendations	8	4	Address research question and achievement of aims and objectives	4	Conclusion is not touching on the research question, aims, or objectives	Brief conclusion that misses out either the research question or the stated aims and objectives	Conclusion mentions and matches most part of the research question and stated aims and objectives	Conclusion mentions and matches the research question and stated aims and objectives	Conclusion summarizes clearly how the project has achieved the research question and stated aims and objectives	Conclusion emphasizes the achievements of the research question and stated aims and objectives in a concise but thorough manner	
		4	Analysis of limitations and recommendations for future development	7	No mention of the potentials, limitations and recommendations for future development	Mentions some of the potentials and limitations but leaves out some obvious ones or unrealistic recommendations for future development	Mentions most of the potentials, limitations and some unrealistic recommendations for future development	Mentions the potentials, obvious limitations and realistic recommendations for future development	Describes potentials, limitations and realistic recommendations for future development in detail	Describes potentials, provides in-depth analysis of limitations including proposals for solutions and future development recommendations which are realistic and supported by evidence	
Report Quality	8	4	Language: grammar and style	6	Numerous grammatical or spelling errors are present which cause most part(s) of the report to be incomprehensible	Many obvious grammatical or spelling errors are present which negatively affect understandability of the report	Some obvious grammatical or spelling errors are present which affect understandability of the report	Few grammatical or spelling errors can be found which does not significantly affect the report's quality	A very few grammatical or spelling errors can be found which does not affect the report's quality	No grammatical or spelling errors	
		4	Citation of various sources	5	No citation or uses material from other sources without citation	Numerous citation and/or bibliography errors	Some of the citations and bibliography are correct, with a couple of major errors	Most of the citations and bibliography are correct, with a couple of minor errors	All citations and bibliography are shown according to the guidelines with very minor inaccuracies	All citations and bibliography are shown exactly according to the guidelines, with no errors	
		<b>100</b>	<b>100</b>								

\*\* Methodology of the project - If project's research field/area requires the use of certain standards, this criteria should also be used to indicate the appropriate use of such standards

Oral Presentation Part 2										
	Maximum Marks	Criteria	CO	Unacceptable (0)	Poor (1)	Marginal (2)	Average (3)	Good (4)	Excellent (5)	
Presentation Skill & Style	36	12	Structure and attractiveness of presentation	6	No indication of any structure	A disjointed presentation which is out of logical order	Poorly structured presentation with erratic topical shifts and jumps	Well structured presentation which provides good understanding of the project	A clearly structured presentation which enhances understanding of the project and engages an audience	An outstanding presentation of smooth unquestionable structure and engaging content that captures audience
		12	Preparedness and confidence	6	Presenter does not make eye contact, mumbles or presentation or is interrupted in some major way due to lack of preparation	Presenter does not make eye contact, is hard to hear, or constantly interrupts the presentation himself/herself	Poor eye contact with audience, voice not very clearly heard, some minor interruptions to the presentation	Eye contact with audience, clear-voiced presentation, no interruption to presentation	Presenter speaks with confidence in clear loud voice and captures audience's attention	Very confident presenter who speaks and holds himself/herself as a professional, completely capturing audience's attention
		12	Use of presentation tools and visual aids	6	No presentation tools and/or visual aids used	Very minimal use of presentation tools and/or aids, distracts audience or confuses understanding of the presentation	Presentation tools and/or aids add no value to understanding of the presentation	Presentation tools and/or aids are used appropriately	Creative presentation tools and/or aids are used that highlight the quality and audience's interest to the presentation	Novel, unusual, very creative presentation tools used which captures audience's attention and enhances understanding of the presentation
Demonstration	16	Problem solution(s)***	3	No solution presented	Solution fails to solve the specified problem and does not achieve any of the objectives	Solution falls short of solving the specified problem and does not achieve a majority of objectives	An adequate solution to a problem is proposed and applied	Optimal solution to a problem is identified, verified and applied to resolve the problem successfully	The best solution to a problem is identified, formulated and implemented successfully	

Technical Content	32	16	Demonstration of problem solution(s)***	3	Problem solution not demonstrated	Demonstrated solution fails to solve the specified problem and does not achieve any of the objectives	Demonstrated solution falls short of solving the specified problem and does not achieve a majority of objectives	Demonstrated solution solves the specified problem and achieves a majority of objectives	Demonstrated solution provides an optimal solution to the specified problem and similar problems; achieves all objectives	Demonstrated solution provides the best solution to the specified problem and similar problems while achieving all project objectives	
	Q&A	32	16	Quality of provided answers	6	Unable to answer question(s)	Out-of-topic or evasive answers to questions	Partly appropriate answers to questions	Concise answers provided	Detailed straight to the point and yet succinct answers provided	Thorough, well elaborated and very convincing answer provided
			16	Attitude and composure	6	Loses composure during the Q&A session	Visibly downcast, upset, or distracted during the Q&A session	Attentive when taking and answering questions	Attentive and adequately responsive when taking and answering questions	Calm, clear and confident when taking and answering questions	Impressive composure as of a professional speaker when taking and answering questions
		<b>100</b>	<b>100</b>								

\*\*\* Technical Content/Demonstration - For projects with no demonstration, total weight of 32 applies solely to the first and only assessment (based on presentation)

General Effort Part 1								
Maximum Marks	Criteria	CO	Unacceptable (0)	Poor (1)	Marginal (2)	Average (3)	Good (4)	Excellent (5)
24	Problem identification and analysis	2	No attempt made to identify or analyze the problem	Mis-identifies the problem or lacks analysis on a correctly identified problem	Correctly identifies the problem with some basic analysis	Correctly identifies the problem with adequate analysis	Correctly identifies the problem with insightful analysis	Correctly identifies the problem and is able to analyze the problem in-depth, including the identification of sub-problems
28	Selection and implementation of research methodology and management	8	No planning or scheduling is evident	Very brief plan or schedule without explicit milestones and goals, or selected plan or schedule is not realistic	A brief plan or schedule is selected, including milestones and goals	A plan or schedule is selected, including explicit milestones and goals	A plan or schedule is selected which includes well-chosen and significant milestones and goals	A thorough plan or schedule is selected which includes well-chosen and significant milestones and goals
16	Compliance with FYP policies/guidelines and ethical norms	5	Habitually late or absent, often misses deadlines, or totally lacks independence in carrying out project	Frequent cases of absence or lateness, or overly reliant on supervisor's guidance	Scattered cases of absence or lateness, or reliant on supervisor's guidance	Mostly punctual, meets most deadlines, and is reasonably independent of supervisor's instructions	Always punctual, meets all deadlines, and demonstrates considerable independence of supervisor's instructions	Always punctual, meets all deadlines, and takes own initiatives outside of supervisor's recommendations
16	Discipline and regular reporting	7	Non-existing log book, never reports to supervisor or does not heed supervisor's advice	Sparsely filled in log book, rarely reports to supervisor or not very receptive to advice	Log book is used to keep supervisor fairly updated on progress, but student is not receptive to supervisor's advice	Log book is used appropriately to keep supervisor fairly updated on progress, and student is receptive to supervisor's advice	Log book is well compiled, student regularly updates supervisor and seeks the appropriate advice	Takes initiative to inform supervisor of progress while actively seeking supervisor's input where necessary, above and beyond the normal log book requirements
16	Personal development/life long learning activities	7	No attempt(s) to develop personally	Limited interest in personal development, participated in at least one activity for this purpose, or honed an existing skill set for this project	sufficient interest in personal development, participated in a few activities for this purpose or improved an existing skill set for this project	Willing to develop personally and participated in some activities for this purpose or improved an existing skill set for this project	Eager to develop personally and often participated in activities for this purpose or picked up new skills for this project	Very eager to develop personally and often participated in activities or self-learning of skills for this project
<b>100</b>								

#### General Effort Part 2

Maximum Marks	Criteria	CO	Unacceptable ( 0 )	Poor ( 1 )	Marginal ( 2 )	Average ( 3 )	Good ( 4 )	Excellent ( 5 )
28	Proposal of solution to a complex problem	3	No attempt(s) made to propose a problem solution	Proposed solution did not achieve any of the defined project objectives	Fell short of solving a complex research problem; did not achieve majority of project objectives	Satisfactory/acceptable problem solution; achieved majority of defined project objectives	Well justified problem solution; achieved all project objectives	Thorough investigation resulted in an original, creative and well justified problem solution which achieved more than the defined project objectives
16	Selection and implementation of research methodology and management	8	No planning or scheduling is evident	Very brief plan or schedule without explicit milestones and goals, or selected plan or schedule is not realistic	A brief plan or schedule is selected, including milestones and goals	A plan or schedule is selected, including explicit milestones and goals	A plan or schedule is selected which includes well-chosen and significant milestones and goals	A thorough plan or schedule is selected which includes well-chosen and significant milestones and goals
20	Problem identification and analysis	2	No attempt made to identify or analyze the problem	Mis-identifies the problem or lacks analysis on a correctly identified problem	Correctly identifies the problem with some basic analysis	Correctly identifies the problem with adequate analysis	Correctly identifies the problem with insightful analysis	Correctly identifies the problem and is able to analyze the problem in-depth, including the identification of sub-problems
12	Compliance with FYP policies/guidelines and ethical norms	5	Habitually late or absent, often misses deadlines, or totally lacks independence in carrying out project	Frequent cases of absence or lateness, or overly reliant on supervisor's guidance	Scattered cases of absence or lateness, or reliant on supervisor's guidance	Mostly punctual, meets most deadlines, and is reasonably independent of supervisor's instructions	Always punctual, meets all deadlines, and demonstrates considerable independence of supervisor's instructions	Always punctual, meets all deadlines, and takes own initiatives outside of supervisor's recommendations
12	Discipline and regular reporting	7	Non-existing log book, never reports to supervisor or does not heed supervisor's advice	Sparsely filled in log book, rarely reports to supervisor or not very receptive to advice	Log book is used to keep supervisor fairly updated on progress, but student is not receptive to supervisor's advice	Log book is used appropriately to keep supervisor fairly updated on progress, and student is receptive to supervisor's advice	Log book is well compiled, student regularly updates supervisor and seeks the appropriate advice	Takes initiative to inform supervisor of progress while actively seeking supervisor's input where necessary, above and beyond the normal log book requirements
12	Personal development/life long learning activities	7	No attempt(s) to develop personally	Limited interest in personal development, participated in at least one activity for this purpose, or honed an existing skill set for this project	sufficient interest in personal development, participated in a few activities for this purpose or improved an existing skill set for this project	Willing to develop personally and participated in some activities for this purpose or improved an existing skill set for this project	Eager to develop personally and often participated in activities for this purpose or picked up new skills for this project	Very eager to develop personally and often participated in activities or self-learning of skills for this project
<b>100</b>								

Poster Submission									
Maximum Marks	Criteria	CO	Unacceptable ( 0, Special Penalty )	Poor ( 1 )	Marginal ( 2 )	Average ( 3 )	Good ( 4 )	Excellent ( 5 )	
100	FYP Poster	7	Did not submit a poster, or submitted a blank poster (Failing grade awarded)	Submitted a poster, with the specific grade allocated depending on the evaluation in the 'Poster' worksheet.					
<b>100</b>									

Overall Ethical Compliance								
Criteria	CO	Unacceptable (Special penalty)	Poor ( 1 )	Marginal ( 2 )	Average ( 3 )	Good ( 4 )	Excellent ( 5 )	
Report originality	5	Overall similarity index exceeds 20% or similarity with any individual source exceeds 3% (Failing grade awarded)	Similarity index of between 12% and 20%	Similarity index of between 8% and 12%	Similarity index of between 5% and 8%	Similarity index of between 2% and 5%	Similarity index of between 0% and 2%	

Timely submission of final report	8	Late by 2 days or more (Failing grade awarded)	Late by less than 2 days (Deduction of 5 marks from overall total score for Project)	Late by less than 1 day (Deduction of 5 marks from overall total score for Project)	On time	On time	On time
Submission of "Summary of FYP Posters"	7	Summary of 3 posters signed and verified by supervisors not submitted (Failing grade awarded)	Summary of 3 posters signed and verified by supervisors submitted	Summary of 3 posters signed and verified by supervisors submitted	Summary of 3 posters signed and verified by supervisors submitted	Summary of 3 posters signed and verified by supervisors submitted	Summary of 3 posters signed and verified by supervisors submitted